



2019 APPLICATION FOR HOSTING EXTENSION INTERN
University of Kentucky Cooperative Extension Service

County/Department _____

1. Indicate below hosting opportunities in which your county is interested.
 - a. Standard 12-week summer intern _____
 - b. Less than 12 weeks (specify number of weeks) _____
 - c. Sharing an Intern with another County (must be a 50 / 50 split) _____
2. Counties/Departments will be asked to pay the travel expenses of the student. Travel expense includes on-the-job mileage reimbursement and camp/seminar fees. The average expense for travel for county based interns is \$800.00 for the total 12 weeks. Expenses ranged from \$200.00 to \$1500.00 with counties further from Lexington having the greater expense.
3. Interns earn \$1900.00 monthly. Total salary cost of a 12-week intern is approximately \$5,700.00. Counties/Departments will be charged for the salary cost plus social security and workers compensation tax (7% average). The amount due will be deducted from the county contribution or billed to an account number provided by the department. The amount due will be deducted from the county contribution or billed to an account number provided by the department.
4. Who will be the primary contact for the intern? In what programs/activities do you expect the intern to be involved and what role would they have?
5. List names of agents/specialists and email who will assist in providing the intern opportunities to learn about Extension.
6. If you have a specific student in mind, please list him / her below (the intern that is listed is not guaranteed). We strongly encourage the intern host to defer selection to the hiring committee to ensure that the intern selected is highly qualified and provides the most value to the program.

Signature of Supervising Agent/Specialist: _____

Signature of District Director or Assistant Director: _____

Return to: Mia Farrell antomia.farrell@uky.edu
By: **December 14, 2018**