

Constitution and By-Laws – State Extension Advisory Council

Article I

Section 1- The name of the organization shall be the State Extension Advisory Council.

Section 2- The office of the organization shall be at the University of Kentucky College of Agriculture, Lexington, Kentucky.

Article II

The purposes and Functions of the Council shall be:

Section 1 – To represent the volunteer Extension leadership at the state.

Section 2 – To provide stakeholder merit review of program issues related to a State Plan of Work.

Section 3 – To be an ambassador for communications/public relations for Kentucky Extension.

Section 4 – To receive training and assist in providing training for those in leadership roles throughout the state.

Section 5 – To counsel with the Directors of Extension and their designated administrative and programming staff on Extension programs, priorities, policies and procedures.

Section 6 – The Council shall perform its functions without regard to race, color, age, sex, religion, disability or national origin.

Article III

Section 1 – membership shall consist of 5 representatives from each Extension District (4 representatives from counties plus 1 at large). Each District should develop a rotational system where all counties shall have the opportunity to have delegates. The at-large representative can come from any county and should be approved by the Director of Extension or his designee. In addition, 4 representatives from KSU and 4 representatives from each of the program councils will be selected to serve on the State Extension Advisory Council.

Section 2 – Each delegate may be eligible for two consecutive three-year terms. However, should a delegate be elected an officer of the State Council, his/her term will be extended and the District may select a representative to fill his/her term. The outgoing President will remain on the Council, in an ex-officio advisory capacity, through the annual meeting following the expiration of his/her term as state President.

Article IV

Section 1 – Officers shall include a president, vice-president, and secretary, elected from the membership in the odd-numbered years.

Section 2- Other officers shall be elected as necessary.

Section 3 – Officers shall retain their voice and their vote as delegates from their districts.

Section 4 – Officers shall serve for two years. No officer shall be eligible to serve for more than one consecutive term in one office.

Article V

Section 1 – The annual meeting shall be held during the first quarter of each year; the exact time and place shall be agreed on jointly by the Executive Committee and the Director of Extension. A summer meeting and any additional meetings will be held as needed and agreed on by the Executive Committee and the Director of Extension.

Article VI

Section 1 – The officers of the organization shall constitute the Executive Committee.

Section 2 – The Executive Committee shall have general supervision of the affairs of the organization between regular meetings and may perform duties as specified in any By-Laws passed by the Council or assigned to it at regular meetings.

Section 3- A vacancy in any elective office shall be filled by the Executive Committee for the interval until the next election meeting.

Article VII

Section 1 – Amendments to the Constitution and By-Laws may be proposed in writing by the Executive Committee and mailed to the membership at least 30 days prior to the meeting at which they are to be voted. These and further verbal amendments to the Constitution and By-Laws may be approved by the Council at any regular annual meeting by majority vote of the Council membership present.