



Extension Program & Staff Development

It is that time of year again. We are quickly approaching the end of the fiscal year which calls for the submission of all reports from Extension professionals. Please know that your reports, whether it be statistical numbers, indicators (from agents) or success stories, all of this data is critical to the annual summaries and documents we prepare to highlight the accomplishments of Extension. We look forward to sharing your information with those that need to hear about the impact we are making collectively. As it has been said before, we have no choice but to ensure our program efforts are successful in achieving desired results.

In the midst of the reporting season, this is also a year when counties are implementing a new four-year Plan of Work. In the past, the majority of the effort has been led by the counties. This year sparked a new venture that has solicited more participation from state specialists. Each program area has identified specific Strategic Initiatives and major programs, thus creating useful evaluation tools for agents to use in assessing program impact. In turn, this will also help Kentucky Extension aggregate and analyze state-level data.

We are looking forward to what this new approach will reveal. We are all on the same team and the time is now to make a difference together.

Here is a list of a Reporting deadlines for agents, associates and specialists:

Agents

2015-16 Plan of Work – June 30, 2016
Affirmative Action Plan – June 30, 2016
Affirmative Action Report – June 30, 2016
Priority Indicator Report – July 15, 2016
Featured Program Report – July 15, 2016
Service Log Report (Statisticals, etc.)
– July 15, 2016
Success Stories – July 15, 2016
Report to the People – December 1, 2016

State Staff (Associates, Specialists), Extension Faculty

Statisticals – July 15, 2016
Success Stories – July 15, 2016

Sincerely,

Kenneth Jones

Director

Congratulations to the 2016 Cooperative Extension Service summer interns! This year we have [46 interns](#) throughout the Commonwealth. The internship program serves as a pipeline in which we want to continue to strengthen in order to enhance interns for future fulltime positions within our system. Thank you to the intern supervisors for giving the interns the opportunity to learn how Cooperative Extension Service makes an impact at the local, state, and national levels.

If you have any questions on how you can become an intern supervisor next year, contact [Mia Farrell](#) 859-218-4800.

Important dates to remember: Intern Rodeo, June 24th 10am - 2pm EST, Lexington, KY and Intern Round up, July 29th, 8:30am - 4pm EST, Lexington, KY.

Agents in Action

New Extension Agents, Spring 2016: PSD warmly welcomes the new County Extension Agents who completed their orientation in April. Learn more about our new colleagues...[read more](#)

Success Story: Diane Mason (Boone County Family and Consumer Sciences Extension), Thinking about Tomorrow for Caregivers and their Aging Relatives. People are living longer. Kentucky's current population of seniors (65+) is 13.3%, a number that is expected to double in the next 40 years due to the aging Baby Boomers...[read more](#)

Professional Development Opportunities

Hiring, Developing, and Managing your Support Staff - there are three dates and locations for this training; June 21st in Boone County, July 13th in Breathitt County, and August 2nd in Caldwell County. The training will be held from 9am-3:45pm local time. The training will cover 3 parts; hiring and selection, development and retention, and personnel management. Lunch will be provided. More details are available in [KERS](#).

IN-SERVICE: Survey Basics with Pam Sigler begins September 1st at 9:30am EST. This series is designed for county Extension agents who have completed Core Training and lack basic evaluation skills. This is an introduction to using surveys as one form of evaluation to improve reporting and accountability. Agents who have a degree in education or a Master's degree may already have the basic survey skills and knowledge that will be covered in this series. Six sessions will be on Adobe Connect; two sessions are in-person. Sign up is now available in [KERS](#), and see [this flyer](#) for more details about session topics and dates/times. All sessions will be archived online.

Teaching Tips: Tanya Dvorak provides tips on how to teach to produce impact ...[read more](#)

Evaluation Tips: Pam Sigler shares information on software for a “clicker” method of evaluation for use in county programming...[read more](#)

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