

**State Extension Advisory Council**  
**Business Meeting Minutes**

July 25, 2024

Kentucky State University – Harold R. Benson Farm  
Frankfort, Kentucky

The Summer Business Meeting was called to order at 1:06pm (EST) by President Karen Hill.

Karen thanked Terry Cauley, Secretary, for providing the minutes from the winter meeting. Hard copies were shared in delegate packets and minutes were provided by email prior to the meeting. Karen asked if there were any corrections or additions to the minutes. There were none, so the minutes stand approved.

Vicky Greenwell shared the Council Engagement Committee report. The committee focus is planning webinars between our regular and in person meetings. The most recent was in April and reviewed the Extension Community Assessment data dashboard. Karen thanked Vicky and the committee for their service.

Gary Ford, chair of the Nominating Committee, supplied the committee report. Gary said the committee was charged with identifying officer nominees to serve a 3-year term beginning January 1, 2025. The following nominees were presented:

- Jeff Zinner, President
- Terry Cauley, Vice President
- Janet Hobbs, Secretary

Karen asked if there were any other nominations for the positions. Hearing none, she declared the nominations closed. Karen thanked Gary and the committee members Ashley Phipps and Jim Gilles for their work.

The next item of business was the election of officers. Karen asked all in favor of Jeff Zinner as President, please say aye, all opposed nay. With no nay votes, Jeff was elected as President. Karen asked all in favor of Terry Cauley as Vice President, please say aye, all opposed nay. With no nay votes, Terry was elected as Vice President. Karen asked all in favor of Janet Hobbs for secretary, please say aye, all opposed nay. With no nay votes, Janet was elected as Secretary.

Next on the agenda was a report from council members who attend the 2024 Community Leadership Programs Summit. The keynote speaker was very good, and agenda sessions focused on community programs like Leadership Lexington, Henderson Leadership Initiative and Leadership Woodford County. Council delegates who took part held a debrief meeting to discuss how these programs or other leadership training models could potentially be available to Extension council members. In addition to Karen Hill, State Extension Council members Cherie Mingus, Sharon Fields, Jim Delk, and former President Ann Porter attended.

Jeff Zinner introduced outgoing delegates whose term will end at the end of 2024, and Karen presented each with a plaque in recognition of their service. Those recognized were:

- Polly Baker, West 8
- Tanya Berry, Kentucky State University
- Diane Cushman, Kentucky State University
- Sandy Ellington, East 7
- Gary Ford, Central 5
- Jim Gilles, Ag and Natural Resources
- Vicky Greenwell, East 3
- Kathy Lauer, Central 8
- Barbra Ledford, East 4
- Ann Davis McClain, Central 2
- Linda Thomas, West 4

Karen Hill presented Jeff Zinner and Terry Cauley with plaques in recognition of their terms as vice president and secretary, respectively. Karen was recognized, as the outgoing President, with a plaque and thank you.

Karen Hill announced that our Winter meeting has not been scheduled yet; the process to select a date and location are in progress. She also shared tips with delegates: 1) Go back to your county and the surrounding counties in your area, to discuss what the State Council is and what we do; and 2) Remind your county and surrounding counties about annual nominations for the Randall Barnett Award.

Karen thanked Kentucky State University for hosting the meeting and asked for a round of applause.

Karen declared the meeting adjourned at 1:26 pm (EST).

Minutes submitted by Terry Cauley.